

PACKAGE CHECKLIST- APPLICATION ONLY
 LESSEE _____ (COMPANY NAME)

Required
Essence of the transaction

Enclosed

Information

<u> x </u>	<u> </u>	Equipment Cost
<u> x </u>	<u> </u>	Description
<u> x </u>	<u> </u>	Vendor(s)
<u> x </u>	<u> </u>	Equipment JUSTIFICATION

Information on the Guarantor

<u> X </u>	<u> </u>	Application form completed
<u> x </u>	<u> </u>	Explanation of what the company does
<u> X </u>	<u> </u>	Projections, if available
<u> X </u>	<u> </u>	COMPANY, three years financial statements
<u> X </u>	<u> </u>	Supporting tax returns (complete)
<u> X </u>	<u> </u>	Interim Statement
<u> X </u>	<u> </u>	Explanation of major items (if any)

Information on the Guarantors

<u> X </u>	<u> </u>	GUARANTORS – personal credit authorization
<u> X </u>	<u> </u>	Current personal financial statement – signed
<u> X </u>	<u> </u>	Two years tax returns – signed
<u> X </u>	<u> </u>	Explanation of major items
<u> X </u>	<u> </u>	GUARANTORS – corporate
<u> X </u>	<u> </u>	Three years financial statements
<u> X </u>	<u> </u>	Application
<u> X </u>	<u> </u>	Supporting tax returns (complete)
<u> X </u>	<u> </u>	Interim statement

Other Information

<u> X </u>	<u> </u>	Explanation of any past problems (if any)
<u> X </u>	<u> </u>	Information on other strong positives (if any)
<u> X </u>	<u> </u>	Name of person in direct contact with lessee
<u> </u>	<u> </u>	_____
<u> </u>	<u> </u>	_____