

# FINANCIAL PACKAGE CHECKLIST

LESSEE \_\_\_\_\_

Required  
*Essence of the transaction*

Enclosed

Information

    x    

\_\_\_\_\_

Equipment Cost

    x    

\_\_\_\_\_

Description

    x     (if known)

\_\_\_\_\_

Vendor(s)

    x    

\_\_\_\_\_

Equipment Usage

*Information on the Guarantor*

    X    

\_\_\_\_\_

Application form complete

    x    

\_\_\_\_\_

Explanation of what the company does

\_\_\_\_\_

\_\_\_\_\_

Projections, if available

\_\_\_\_\_

\_\_\_\_\_

COMPANY, three years financial statements

\_\_\_\_\_

\_\_\_\_\_

Supporting tax returns (complete)

\_\_\_\_\_

\_\_\_\_\_

Interim Statement

\_\_\_\_\_

\_\_\_\_\_

Explanation of major items (if any)

*Information on the Guarantors*

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\_\_\_\_\_

GUARANTORS – personal

\_\_\_\_\_

\_\_\_\_\_

Current personal financial statement – signed

\_\_\_\_\_

\_\_\_\_\_

Two years tax returns – signed

\_\_\_\_\_

\_\_\_\_\_

Explanation of major items

\_\_\_\_\_

\_\_\_\_\_

GUARANTORS – corporate

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\_\_\_\_\_

Three years financial statements

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\_\_\_\_\_

Application

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\_\_\_\_\_

Supporting tax returns (complete)

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\_\_\_\_\_

Interim statement

*Other Information*

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\_\_\_\_\_

Explanation of any past problems (if any)

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Information on other strong positives (if any)

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Name of person in direct contact with lessee

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_